

**Visit Pernambuco Travel Show  
Porto de Galinhas – Ipojuca / Pernambuco – Brazil  
Hosted Buyers Program  
Regulations**

## **1. DEFINITION**

The Hosted Buyers Program is aimed for national and international buyers with potential and decision-making power to close deals with local suppliers.

## **2. REGISTRATION**

2.1 – Registration must be made on the website of the event ([www.visitpernambuco.com.br](http://www.visitpernambuco.com.br)) until **Novembro 20, 2023**. Only thoroughly completed forms will be considered.

2.2 – There is limited vacancy and participation is subject to availability at the time of registration.

2.3 – The program **INCLUDES**:

- Round trip airplane ticket to Recife (REC) on flights offered by the sponsoring airline;
- Shuttles in/out Recife's Airport/ Hotel in Porto de Galinhas/ Recife's Airport
- Accommodation in Porto de Galinhas for the duration of the event;
- Shuttles Hotel/Event/Hotel for the duration of the event;
- Meals within event schedule.

Participants will be responsible for any other costs and additional expenses.

The program **DOES NOT INCLUDE**:

- Flight changes;
- Accommodation changes;
- Additional nights at the hotel;
- Food and drinks outside event schedule;
- Shuttles outside event schedule;
- Personal extras;
- Visa;
- Travel Insurance.



### 3. ATTENDANCE

3.1 – **PORTO DE GALINHAS CONVENTION & VISITORS BUREAU** and **ASSOCIAÇÃO DE HOTÉIS DE PORTO DE GALINHAS – AHPG** are the ones responsible for coordinating the entire event, your accommodation, and airplane tickets. **IMPORTANT:** flights and accommodations will take place from **December 03 to December 07, 2023**, in accordance with the flights offered by the sponsoring airline.

Hosted Buyer **is not authorized** to contact travel suppliers (i.e. agents, airlines and hotels) directly unless instructed by the event organization.

3.2 – All **Hosted Buyers** agree to pay all extra hotel expenses before their departure.

o 3.3 – The **Hosted Buyer** who does not complete their schedule upon the agreed date will be responsible for the “No Show” fee (see item 5 of these regulations).

3.4 – The **Hosted Buyer** who is accepted must participate in the Business Round proposed by the event, in addition to all the established schedule.

3.5 – Remembering that participation in the Business Roundtable will be monitored and non-attendance constitutes a violation of these Regulations, including compromising the payment by the event organization of the costs of tickets and accommodation, which will be the responsibility of the guest who does not comply with the schedule.

3.6 – **Hosted Buyers** agree to have their data available to all Suppliers (exhibitors) at the Visit Pernambuco Travel Show for possible bookings.

### 4. TRIP

4.1 – Your invitation is personal and non-transferable. If you cannot attend, replacement for another person from your company must be evaluated and validated by the event team. The transfer request must be made **before the airline ticket is issued**.

4.2 – After issuing, transfer requests will be analyzed on a case-by-case basis and the event organization reserves the right to charge for said changes, if necessary. Such charges will be notified and must be paid **before boarding** to participate in the event.

4.3 – Any unused flight tickets will be cancelled.

4.4 – **VISAS** – It is the responsibility of each participant to arrange their own visa.

4.5 – **EXCESS BAGGAGE** – customs fines and similar are the responsibility of **each Hosted Buyer**.



## 5. CANCELLATION AND NO SHOW

### 5.1 – CANCELLATION WITH FEES:

If you need to cancel your participation, please inform the event organization via email: [comercial@portodegalinhas.org.br](mailto:comercial@portodegalinhas.org.br). Cancellation will not be recognized until the event organization is formally notified. In case of cancellation, the following fines will be applied:

5.1.1 For cancellations received on or before 11/20/2023, no fine will be charged, unless the flight has already been confirmed. In this case, the fine will be applied according to the cost of the flight;

5.1.2 For cancellations received after 11/30/2023, a fee of USD\$500.00 will be applied.

Organization,  
Visit Pernambuco Travel Show.

